

**FORM – A**

**See Rule No 4(1)1**

**Application for Registration of Society**

Place:

Date:

To,

The Additional/Joint/Deputy/Assistant/Registrar, \*

Co-operative Housing Societies.....

1. We submit herewith a proposal for registration of the following society along with enclosures as indicated below.
2. We also declare that the information given herewith, including that in the enclosures, is correct to the best of our knowledge:-
  - (1) Name of the proposed society\*\*;
  - (2) Address to be registered;
  - (3) Whether liability is limited or unlimited;
  - (4) Area of operation;
  - (5) Objects of the society;
  - (6) The amount of preliminary expenditure incurred by the promoters till the date of application, and estimate of expenditure likely to be incurred by them thereafter with a view to getting the society registered.
  - (7) Language in which the books and accounts of the society will be kept.
3. We are sending four copies of the proposed by-laws signed by the applicants (not less than 10).

Serial No	Full Name	Whether individual or Corporate body	Age	Nationality	Profession
1.	2	3	4	5	6
1	Chief Promoter				
2					
3					
4					
5					

6					
7					
8					
9					
10					

Sr. No	Full Name	Place of residence, village and taluka	Amount subscribed to share capital	Whether signatory of the application is a member of his family	In the case of society, whether he is a member of the committee of that society
1	2	7	8	9	10

Name and address of the person to whom correspondence regarding registration or otherwise should be addressed

#### Signature

- |                        |          |
|------------------------|----------|
| 1. Chief Promoter..... | 6. ....  |
| 2. ....                | 7. ....  |
| 3. ....                | 8. ....  |
| 4. ....                | 9. ....  |
| 5. ....                | 10. .... |

**Note:**

- (1) In the case of a representative of society, a copy of the resolution of the committee of that society authorizing him to sign on its behalf this application and by-laws should be enclosed with this application.
- (2) In the case of a corporate body, representative status of the signatory on behalf of the corporate body should be indicated.
- (3) The expression "Member of family" means a wife, husband, father, mother, grandfather, grandmother, step-father, step-mother, son, daughter, step-son, stepdaughter, grand-son, grand-daughter, brother, sister, half-brother, half-sister, and wife of brother or half-brother.

**Enclosure:-**

- (1) Bank balance certificate.
- (2) List of persons who have contributed to the share capital together with the amount contributed by each of them and the entrance fee to be paid by them.

(3) The scheme showing the details as to how the working of the society will be economically sound, and where the scheme envisages the holding of immovable property by the society, giving description of immovable property proposed to be purchased, acquired or transferred to the society.

\*(4) A copy of the resolution authorising a member of the committee of the registered society to sign the application on behalf of the society.

\*\* (5) A copy of the document authorising any person to sign the application on its behalf issued by a firm, company or other corporate body, a society registered under the Societies Registration Act, 1860 or a public trust registered under any law for the time being in force relating to registration of public trusts.

Sent by registered post...../Delivered by hand by  
..... to/in the office of the Assistant Registrar/Deputy Registrar/Joint Registrar/Additional Registrar/Registrar,

.....  
(Chief Promoter)

Received by registered post/hand delivery on ..... by ..... in the office of the Assistant Registrar/Deputy Registrar/Joint Registrar/Additional Registrar/Registrar, Entered in the register of registration proposals at Serial

No .....

.....  
(Signature of the officer receiving the application)

**Footnote:**

\* To be forwarded when any member of the society to be registered is itself a registered society

\*\* To be forwarded when any member of the society to be registered is a firm, company or other corporate body, a society registered under the Societies Registration Act, 1860 or a public trust registered under any law for the time being in force relating to registration of public trusts.

**Acknowledgement**

Received Registration proposal No ..... on .....for the registration of..... Society from the Chief Promoter Shri  
.....

(Assistant Registrar/Deputy Registrar/ Joint Registrar/Additional Registrar/

Registrar)

Place:

Date: