Process Overview

1. Online Society Enrollment
   - Society

2. Online Society Validation
   - Registrar

3. Online Deemed Conveyance Application
   - Society

4. Online Application Scrutiny
   - Competent Authority

5. Online Hearing and Scheduling
   - Competent Authority

6. Online Publish Order
   - Competent Authority
Key Phases

Phase 1: Application
- Validated Society can apply for Deemed Conveyance
- All case documents and details could be uploaded online

Phase 2: Scrutiny
- Competent Authority/DDR review the applications
- Request information by generating FORM 8 Online
- Society modifies or provides the requested information
- Application is accepted after scrutiny

Phase 3: Hearing and Scheduling
- Case number is generated online
- CA/DDR schedule the hearing and generate form 10 automatically
- Hearing notes (Roznama) is uploaded online by DDR/CA
- Stakeholder can track application online.

Phase 4: Publish Order
- CA/DDR publish the final order on successful closure of case.
Step by Step Guide

• Apply Online for Deemed Conveyance

• Checklist:
  1. Society is enrolled online on MahaSahakar website
  2. Society is Validated by Concerned Registrars (AR/DR)
  3. Case related documents are scanned and saved on PC
Phase 1 : Online Application

Step 1 : Go to Mahasahakar Website (https://mahasahakar.Maharashtra.gov.in)

Step 2: Go to Login Screen

Step 3 : Login with Society Credentials
Phase 1: Online Application

Step 4: Click on Deemed Conveyance Link
Phase 1: Online Application

Step 5: Fill the case details under following sections:

a) Applicant Details
b) Unit and Society Bank Details
c) Property Details
d) Land Owner Details
e) Developer Details
f) Case Documents
g) Case Applications

Step 6: Make Payment
Phase 1: Online Application

Fill Applicant Details

Department of Co-Operation, Marketing and Textiles, Maharashtra

Applicant Details

Name:
Role: -- Select Role --
Address:
District: -- Select District --
Taluka: -- Select Taluka --
Village: -- Select Village --
Pincode:
Email:
Landline Number:
Mobile Number:
Society Resolution: Choose File | No file chosen

Submit | Clear
Phase 1: Online Application

Fill Unit and Bank Details

[Image of a page from a website showing a form for unit and bank details]
Phase 1: Online Application

Fill Property Details
Phase 1: Online Application

Fill Land Owner Details
Phase 1: Online Application

Upload Case Documents

a) Municipality Records
b) Revenue Records
c) Society Records
d) Applicant Records
Phase 1 : Online Application

- Upload Case Application
- Enter Case Remarks

![Image of online application form]

**Applicant**
- Applicant Detail
- Unit & Bank Details
- Property Detail
- Land Owner Detail
- Developer Detail
- Case Documents

**Case Application**
- Case Details:
- Remark:

![Submit button]
Phase 1: Online Application

Step 6: Make Payment

a) Read the Declaration
b) Click on Proceed

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**Declaration:**

A) I hereby declare that I am solely responsible for the information provided to the Department.

B) I hereby declare that whatever information is submitted is true to the best of my knowledge, correct and nothing material has been concealed there from.

C) I am fully aware of the consequences of submitting any information which is not correct and I would be solely responsible for the same for any future action as per the law.

D) I would produce the proof/documentary evidence of the information submitted as per the checklist and the application form submitted online before any competent authority of the department whenever it would be requested by Department.
Phase 1: Online Application

Step 6: Make Payment

a) Choose Payment Mode:
   I. Using GRAS Online Payment:
      1. Go GRAS Website
      2. Make Payment
      3. Download Receipt
      4. Upload receipt
   II. Using GRAS Over the Counter Method Payment:
      1. Go Listed bank
      2. Make Payment
      3. Collect receipt from bank
      4. Scan and Upload receipt in the system
Phase 1: Online Application

Step 6: Make Payment

a) Choose Payment Mode:
   I. Using Court fees Payment:
      1. Scan and upload the court fees document
   II. Using Payment gateway:
      1. Choose the payment gateway
      2. Make the required payment
      3. Charges Applicable
Phase 1: Online Application

Step 7: View Case Summary and Review the application
Step 8: Generate Form 7 is also available online
Step 9: Download Form 7
Step 10: Click APPLY and Submit the application